

## **Duke University Child Care Scholarship Fund 2008 Information/Application**

The Duke University Child Care Scholarship Fund was established to help support student families who need financial assistance. Developed through gifts from the classes of 1990 and 1992, and a gift from an alumna trustee, income from these endowment funds supports the childcare scholarships.

### **Eligibility**

- You must be a Duke student, enrolled full time.  
Award ends automatically on graduation, when university affiliation ends, or when student drops below full time enrollment.
- You must submit application for a space in or be enrolled at The Duke Children's Campus **OR** be enrolled or seeking child care with a Care Connection Provider listed with Staff & Family Programs.  
*(If one parent is a Duke employee, and subsidy is available at the Duke Children's Campus, you may only apply for scholarship in a Care Connection Provider listed with Staff & Family Programs, and may not apply for the scholarship at the Children's Campus.)*
- In two-parent families, both parents must be in school, working, or seeking work outside the home.

### **Child Care Requirements**

- Scholarships are available for **The Duke Children's Campus** and **Care Connection Providers listed with Duke Staff & Family Programs**. The following web sites provide additional information about these child care providers:  
Duke Children's Campus - <http://www.hr.duke.edu/dcc/>  
Care Connections Providers - <http://www.hr.duke.edu/childcare/>
- Funds for child care scholarships **do not include** the Duke Child Care Partnership centers.

### **Allocation/Limitations**

- One award per family.  
Your award offer does not guarantee placement in your selected child care provider.
- Notification of award will occur by Friday, June 30, 2008.
- Award is based on financial need.
- The number of families assisted depends on availability of funds.  
Previous awards have paid for about half the cost, less than half if the child is an infant.
- Awards are made annually and may be considered for renewal.  
The scholarship year is from September 1 to August 31 each year.
- Recipients are decided upon by a committee organized by the Dean of Students Office in the division of Student Affairs.
- Recipients of the Graduate School Child Care Subsidy are not eligible to use a scholarship for the same child.

### **Application Deadline is Friday, May 23, 2008**

Fax, mail or hand-deliver your application materials to 300 Crowell Hall (East Campus), Box 90946, Durham, NC 27708 by 5:00 p.m. by Friday, May 23, 2008. The fax number is 919-684-2388.

**Applications received after the deadline will be returned to the applicant.**

## Duke University Child Care Scholarship Fund

### Include the following with your application:

- **Income summary**  
Submit a financial sheet showing anticipated income, including wages, awards not in the form of wages, gifts, income from stocks, real estate, trust fund, royalties, child support, etc., for the 2008-2009 academic year. Also, include tuition and fee amounts to be paid during the 2008-2009 academic year.
- **Federal income tax statement for 2007** (1040 tax form)  
(if you are an international student who will not pay taxes, you must submit copies of bank statements and/or home country scholarship or support which was submitted to the International Office.)
- **Financial aid award letters for 2008**  
A letter from a department official detailing stipend and fellowship support will serve this purpose.
- **Copy of most recent pay stub.**  
If self-employed, be sure that your earnings are included in the income summary.
- **Personal statement of need**  
Include any pertinent special circumstances. Incoming students should describe expected financial circumstances.
- **Completed Child Care Scholarship Application Form**

### Applying for Child Care

#### Duke Children's Campus

If interested in the Duke Children's Campus, complete an application for the waiting list by contacting Valerie Person, the director, at 684-8644. She can tell you when you can visit the center to consider it for your child. If space is not available and you have been awarded a scholarship, you may postpone your award until space becomes available. When a space opens, your scholarship will run for one year from the time your child begins attending the center. For more information about the Duke Children's Campus visit their web site at <http://www.hr.duke.edu/dcc/>.

#### Care Connection Providers

To inquire about family-based care, visit the Care Connection web page at <http://www.hr.duke.edu/childcare/> and search for caregivers by zip code. Call and visit any family child care provider that is of interest to you. Write the name of the caregiver who is your first choice on the application for scholarship, but in case space is not available in September, choose several back-up caregivers as alternates. If you need care immediately, you could place your child as soon as a space became available, but if you are awarded a scholarship, payment will not be made until September.

#### For More Information

Contact Linda Moiseenko, 919-684-6711, [linda.moiseenko@duke.edu](mailto:linda.moiseenko@duke.edu).

# Duke University Child Care Scholarship Application

I am applying for:  Duke Children's Campus Scholarship  Care Connection Provider Scholarship

## Applicant Description

Student Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Duke Unique ID: \_\_\_\_\_

Student Status: \_\_\_\_\_  
Grad./Prof. Student or Undergrad.

Department/Program: \_\_\_\_\_

Start Date at Duke: \_\_\_\_\_

Expected Graduation Date: \_\_\_\_\_

Duke Email Address: \_\_\_\_\_

Campus Mailing Address: \_\_\_\_\_

Home address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime phone: \_\_\_\_\_ Evening phone: \_\_\_\_\_

Marital Status:  Married  Single  Divorced

## Spouse/Partner Description *(if applicable)*

Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Employer: \_\_\_\_\_

Work Address: \_\_\_\_\_

Work Telephone: \_\_\_\_\_ Hours worked per week: \_\_\_\_\_

Occupation: \_\_\_\_\_  
If student, institution and degree sought Institution: \_\_\_\_\_

Degree sought: \_\_\_\_\_

Start date of study: \_\_\_\_\_

Expected graduation date: \_\_\_\_\_

Evening Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Home Address: \_\_\_\_\_  
if different from spouse/partner

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Dependent Description**

**Number of children:** \_\_\_\_\_

Child's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender:  Male  Female

Name & Address  
of Child Care Provider:

(Complete information about current  
or anticipated provider. If you are  
considering more than one child care  
provider, include similar information  
on reverse side.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is the child currently enrolled  
in the child care program?  Yes  No Original or  
anticipated start date: \_\_\_\_\_

Full or part-time care?  Full-time  Part-time Cost per month: \$ \_\_\_\_\_

Child's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender:  Male  Female

Name & Address  
of Child Care Provider:

(Complete information about current  
or anticipated provider. If you are  
considering more than one child care  
provider, include similar information  
on reverse side.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is the child currently enrolled  
in the child care program?  Yes  No Original or  
anticipated start date: \_\_\_\_\_

Full or part-time care?  Full-time  Part-time Cost per month: \$ \_\_\_\_\_

Child's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender:  Male  Female

Name & Address  
of Child Care Provider:

(Complete information about current  
or anticipated provider. If you are  
considering more than one child care  
provider, include similar information  
on reverse side.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is the child currently enrolled  
in the child care program?  Yes  No Original or  
anticipated start date: \_\_\_\_\_

Full or part-time care?  Full-time  Part-time Cost per month: \$ \_\_\_\_\_

**Confidentiality:** All financial information submitted will be kept confidential. Applications will be kept on file for the duration of the scholarship cycle and then destroyed.

**Remember to include the following with this application:**

- Income summary**  
Submit a financial summary sheet showing anticipated income amounts, including wages, awards not in the form of wages, gifts, income from stocks, real estate, trust fund, royalties, child support, etc., for the 2008-2009 academic year. Also, include tuition and fee amounts to be paid during the 2008-2009 academic year.
- Federal income tax statement for 2007** (1040 tax form)  
(if you are a international student who will not pay taxes, you must submit copies of bank statements and/or home country scholarship or support which was submitted to the International Office.)
- Financial aid award letters for 2008**  
A letter from a department official detailing stipend and fellowship support will serve this purpose.
- Copy of most recent pay stub.**  
If self-employed, be sure that your earnings are included in the income summary.
- One page personal statement of need**  
Include any pertinent special circumstances. Incoming students should describe expected financial circumstances.

**Ensure that all financial information includes the spouse/partner, if applicable.**

I verify that all information provided on this application is accurate to the best of my knowledge.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse/Partner Signature

\_\_\_\_\_  
Date

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